

Executive Committee Meeting Minutes – Monday, October 11, 2004

Chairman Dwyer called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

Present: Chairman James Dwyer, County Board Supervisors Patricia Haukohl, Walter Kolb, Richard Manke, William Mitchell, Duane Paulson, Duane Stamsta.

Staff Present: Chief of Staff Lee Esler, Legislative Policy Advisor Mark Mader, Legislative Policy Advisor Dave Krahn, Office Services Coordinator Windy Jicha.

Also Present: Director of Administration Norm Cummings, UW-Extension Director Marcia Jante, WCFLS Executive Director Tom Hennen, Community Development Coordinator Glen Lewinski, Senior Financial Analyst Clara Daniels, Supervisor Bonnie Mitchell, Supervisor Rodell Singert, Executive Director of the Waukesha County Historical Society Sue Baker, Senior Financial Analyst Mike Baniel, Supervisor Joe Marchese, Mayor Carol Lombardi, Senior Financial Analyst Andy Thelke, Supervisor Ken Herro, City of Waukesha Library Director Jane Ameel, Library Services Coordinator Claudia Backus, Program Assistant Nancy Mojica, County Executive Dan Finley, Budget Manager Linda Witkowski, Clerk of Courts Carolyn Evenson.

Discuss and Consider the 2005 Operating Budget of UW-Extension

Jante was present to discuss the 2005 Operating Budget of the UW-Extension. She said the budget covers 12.4% of the UW-Extension. The remainder of the budget is covered by other sources. The budget does not include the CDBG grants and other grants. This information will be included in the budget once the grants have been approved. She covered the following areas outlined in the 2005 budget book: mission, financial summary, position summary, objectives and strategic achievements. Total expenditures for 2005 are \$316,988 and total revenues are \$2,857 for a tax levy increase of \$1,466 or 0.5%. UW-Extension has 3.50 FTE regular positions, 0.12 FTE extra help and 0.00 FTE overtime. This is a .38 FTE decrease from 2004.

CDBG grant funding and other grants applied for will be appropriated by amending the budget when awarded if approved by County Board ordinance. General Government Revenues in the Urban Initiative Program are reduced to \$0, a decrease of \$313,300 due to grant revenue included in the 2004 budget that has not been awarded and approved to be included in the 2005 budget. Traditionally, counties provide 40% of UW-Extension personnel budgets plus a small amount to cover expenses. Waukesha County provides 20% of the UW-Extension personnel budget, which is the lowest provision in the state and the only county that does not adhere to the traditional 60%/40% split. Some counties provide more than 40% of the staffing budget. Because of the 20% allocation from Waukesha County, the state does not give UW-Extension in Waukesha County as much money as they would if Waukesha County's allocation was higher.

In addition to the county's appropriation, the state and federal partners will provide \$267,892 for 6.5 FTE for faculty positions, plus an estimated \$1,451,631 in support to Waukesha County Extension programs in 2005. The reduction in county tax levy support of \$62,650 in 2003 and \$100,000 in 2004 has resulted in state reductions estimated at \$160,800 of university support to Waukesha County which consists of \$62,678 salaries and benefits for one less faculty FTE; \$73,130 for less Extension specialist staff support and \$25,000 in grant funding.

Dwyer said for every dollar of state and county funds, the federal government provides \$7 per the Smith Leaver Act. What is this doing to the federal money Waukesha County UW-Extension gets? Jante said

Smith Leaver funds are based on a formula. We are receiving less base funding. You cannot leverage federal grants funds to get more federal funds. Extension will not get additional federal money to match federal grants. She anticipates the state will reduce positions in the coming year due to less federal funds.

Haukohl said she would like to see page 212 of the budget book amended to show that the county does not supply 40% of the personnel budget for UW-Extension but rather 20%. Twenty percent of the personnel budget is covered by grant funding secured by UW-Extension staff to cover salaries. Jante said the budget book states that the county budget funds 40% of certain positions. This percentage includes grant dollars secured by UW-Extension staff that go “through” the county budget. Because the money goes through the budget, the percentages are misleading. Daniels said she would draft an amendment to the budget objective to clarify this issue. Daniels said there are 6.5 FTEs faculty positions. The county funds 40% (grant/levy) of 2.67 FTEs of the total 6.5 FTEs. The other positions (3.83 FTEs) are funded by the state. Daniels said the amendment would clarify these facts in the budget.

MOTION: Stamsta moved, Haukohl second, to tentatively approve the 2005 Operating Budget for UW-Extension with a language clarification amendment added to the budget book stating that Waukesha County levy covers about 20% of UW-Extension salaries as mentioned in the minutes above.

Jante also explained the following programs: Youth and Family, Environmental and Urban Initiative for Community Development. In the Youth and Family Program, the program emphasis has been shifted to grant development and implementation, which reflect a reduction of educational program participants and volunteer hours invested. As a result of this change, the 2004 budget numbers were overstated and have been reduced in the 2005 budget. In Environmental Programs, the emphasis has also been shifted to grant development and implementation, which reflects a reduction of educational program participants and master gardeners trained. As a result of this change, the 2004 budget numbers are overstated and have been reduced in the 2005 budget. Also due to this change, other staff members changed emphasis to technology development over face-to-face educational program delivery. In the Urban Initiative Programs, the activity portion of the budget indicates that there was a reduction of 2,000 fewer newsletters produced. Fact sheets, which emphasize program achievements were developed and distributed in lieu of newsletters. Newsletter articles were included in existing school and apartment newsletters.

Daniels said the 2004 budget included CDBG grant funds. She distributed a proposed amendment to the committee members to amend the budget to receive the CDBG grant funds.

“Increase intergovernmental grant revenues \$179,500 and increase personnel cost appropriations by \$7,053, operating expense appropriations by \$163,472 and interdepartmental charges appropriations by \$8,975 for expenditures associated with CDBG grants for the Urban Initiative and Youth and Family community-based programs in accordance with the CDBG ordinance “Execute Subgrantee Agreements, HUG GRANT Agreement and Funding Application for Final Statement of Objectives and Projected Use of Funds and Expenditures for CDBG and HOME Investment Partnership (HOME) Programs for the 2005 Program Year.” ”

MOTION: Manke moved, Stamsta second, to approve the above, proposed amendment pending County Board approval of the CDBG ordinance on October 12, 2004. Motion carried: 6-1 (Kolb voted no).

Esler said the shift from grant development to implementation focus, are you continuing to trend away from education and toward urbanization? Jante said they are choosing to invest time into training of volunteers instead of going to a garden club where they will reach a large group of women. We do much less work in consumer phone queries. We try to do more with less.

On the original motion: Motion carried: 6-1 (Kolb voted no).

Discuss and Review UW-Extension Grant Application for Community Gardening Collaboration

Jante said this grant application has been submitted. This is the gardening project that works Huber Inmates, Farmers Markets, volunteers, etc. and is part of the Garden Gleaning Project. This program has grown significantly in the Huber program. Inmates are not allowed to smoke or use cell phones while in the program.

Discuss and Review UW-Extension Grant Application for Going Solo: Building a Family Business Network for Hispanic Entrepreneurs in Waukesha, Wisconsin

The purpose of this grant is to teach Hispanic families how to identify and develop business opportunities and to build entrepreneurial skills to retain long-term economic stability and growth. Daniels explained the grant budget for the committee including revenues and expenditures. Jante said they were very pleased to get this grant. They worked with the Milwaukee Foundation to come up with this program. It is one of the first online applications that they submitted. The process was extremely interesting.

Discuss and Review UW-Extension Grant Application for Building Violence Free Youth and Families in Waukesha through Community Prevention and Intervention

The purpose of this grant is to reduce injuries and violent behaviors through prevention education. The collaborative partners for this grant are: UW-Extension, Waukesha County Medical Examiner, City of Waukesha Police Department, School District of Waukesha, Medina Community Center, St. Joseph's Catholic Church and the Medical Collage of Wisconsin.

Update on the Waukesha County Historical Society's Ownership of the Old Courthouse

Cummings said they contracted with a Carroll Collage professor to track the attendance statistics for the visitor performance standard at the Museum. The Historic Society met the set standards. Cummings distributed a handout outlining the museum capital grant expenditures.

Baker explained the improvements that have been made with the county grant money. The first improvement was to upgrade the restrooms. The second improvement was to upgrade the electrical power to the building to provide additional power and new transformers. Another improvement was the installation of a new elevator so people could access all areas of the building. The HVAC was updated to control humidity and provide air conditioning in the public and private areas of the buildings. They also created better exiting from the building for emergency purposes. They repaired the leaking roof. The other major expenses include fire alarms to bring the facility up to code. They are 96-98% done with the major structural repairs. They are holding some of the funds that are due to contractors until the projects are totally done. Baker said as of September 30, 2004, they have had 13,340 visitors to the facility. She did not know how much money they have raised this year in actual cash donations but thinks it is increasing. Their membership is growing but she doesn't know how much it has grown or the actual numbers. They have two grants running right now from the Greater Milwaukee Foundation.

Discuss and Consider the Non-Departmental 2005 Operating Budget

Director Cummings was present to discuss the Non-Departmental 2005-operating budget. This agency is established to account for those revenue and expenditure transactions that are not directly associated with or controlled by a specific departmental operating budget. This budget also serves as a vehicle for one-time or short-term (less than five years) program appropriations. The Non-Departmental budget includes three funds: General Fund, End User Technology Fund and Contingency Fund. The 2005 expenditure budget for this functional area totals \$6,311,463 after adjustments to exclude proprietary fund capitalized fixed asset items, a decrease of \$779,002 or 11.0% from the 2004 adopted budget. Budgeted revenues

total \$5,242,277, a decrease of \$479,838 or 8.4% from the adopted budget. The tax levy necessary to fund this functional area totals \$1,069,186, a decrease of \$299,164 or 21.9% from the 2004 budget.

Cummings reviewed each line item found on page 393 of the budget book. This page outlines the expenditures and revenues of the General Fund. Expenditure reductions in the General Fund are due to the elimination of the one-time retiree health insurance subsidy of \$580,000, and by transferring to the Emergency Preparedness department the non-incident contract expenditures for the Countywide Hazardous Materials Response Team (services provided by the City of Waukesha Fire Department) of \$140,000 and the management and funding for county business continuity of \$70,000. The amount in the operating budget for state shared revenue for 2005 decreases by \$40,400 or 5.0%.

Dwyer asked if the County Executive wanted to conduct a study, would the money come from his departmental budget or the non-departmental budget? Cummings said the money would be found in the County Executive's budget.

MOTION: Stamsta moved, Haukohl second, to tentatively approve the Non-Departmental 2005 General Fund Budget. Motion carried: 7-0.

Approval of Meeting Minutes from September 13 and 16, 2004

MOTION: Paulson moved, Manke second, to approve the minutes of the September 13, 2004 Executive Committee meeting. Motion carried: 7-0.

MOTION: Haukohl moved, Mitchell second, to approve the minutes of the September 16, 2004 Executive Committee meeting as amended. Motion carried: 7-0.

Correspondence

Chairman Dwyer reviewed and distributed the list of correspondence. He said Supervisors should request copies of the listed items from Jicha.

Public Comment

Mayor Lombardi spoke on behalf of host communities with libraries. She distributed an amendment she would like added to the County Executive's budget objectives. The amendment read: "Create committee and identify a funding source for an outside consultant to study a Waukesha County consolidated library system."

Supervisor Herro said both he and his community, Oconomowoc, agree with Lombardi's comments.

Discuss and Consider the 2005 Operating Budget for the Waukesha County Federated Library Federation

The committee discussed the amendment brought before the committee by Mayor Lombardi. Dwyer said the County Executive has an objective to "Provide leadership role to encourage cooperation and consolidation among Waukesha County municipalities and school districts in the areas of emergency services and libraries."

Hennen said this was a difficult budget to put together. The library tax is going to change significantly when the Pewaukee's open their consolidated library. Hennen reviewed the achievements and objectives for his department. He has organized a program to have 14 of 16 libraries share an automation system hosted by Waukesha Public Library (New Berlin and Menomonee Falls did not join). The department received grants for two libraries for use during 2004 to share automation at their libraries in conjunction with other libraries in the area. State aids, federal and miscellaneous revenues are down 2.9% or \$33,204

from the 2004 budget. Total expenditures for 2005 were reduced 1.6% to \$3,855,893 in 2005. The tax levy decreased 1.0% or \$27,801 and totals \$2,741,386. Staffing totals 7.06 FTE in 2005 with a reduction of 0.45 FTEs. In 2004, there was a fund balance appropriation of \$6,639 .

Haukohl said she would like a strategic achievements added to page 225 stating that a capital cost study was completed even though no results were adopted. Thelke said this could be added as an edit

Haukohl wanted to amend objective two under Manage Resources with Fiscal Prudence.

MOTION: Haukohl moved, Stamsta second, to change the language of the Federated Library objectives to the following: “ Seek additional revenue sources through community sponsorships and grant sources to fund special projects or studies such as Waukesha County Read or the possibility of consolidation.”

Motion carried: 4-3. (Paulson, Kolb, Dwyer voted no.)

Administrative Services personnel costs decrease \$8,303 reflecting cost to continue for county employees offset by the elimination of 0.45 FTE or \$9,900 of temporary help for clerical assistance. State aid increases \$910 within this program representing the necessary state library aid allocation to cover budgeted program expenses. Across all programs state aid is expected to be flat for the next year at \$906,000. Interdepartmental charges increase \$5,565 mainly due to increased indirect overhead charges. Operating costs decrease \$9,352 mainly due to the elimination of \$2,300 in general promotional supplies provided to member libraries, a \$2,000 decrease in materials and supplies, a \$2,700 reduction in contracted cleaning services and a \$1,000 decrease in travel expenses.

Esler said there is a line item in the budget for rent. Could Hennen bring his offices to the county buildings and not have to pay for rent? Hennen said if the county had the space, he could move his offices. He is on a year-to-year lease.

Hennen said the 2005 Federated Library budget reconfigures the nine separate programs included in the 2004 budget into five programs. The 2004 budget included programs of limited scope and size. The 2005 budget combines programs that are similar in scope, allowing for consolidated financial summaries by function. The Interlibrary Loan, Delivery, Collection Development and Reference programs were previously presented as separate programs and are restated and combined in the 2005 budget. The combination of these programs allows for a consolidated financial summary of Federated Library System activities that aid in collection development and/or provide for system-wide services that improve collection access or assist in member library operations. The Youth and Special Needs and Continuing Education Program, previously were presented as separate programs and a portion of the Administrative Services Program associated with outreach are combined in the 2005 budget. The combination of these programs allow for a consolidated financial summary of library services related to education and outreach services.

In the Resource Sharing Program Operating expense increases are partially offset with lower expenditures in collection development related areas, which include an \$8,500 decrease in book purchases associated with the Waukesha County Reads and Mock Newberry Programs. Hennen said they would be looking for corporate sponsors to support these programs in 2005.

MOTION: Mitchell moved, Haukohl second, to tentatively approve the 2005 Operating Budget for the Waukesha County Federated Library Federation. Motion carried: 7-0.

Discuss and Review Waukesha County Federated Library Grant Library Services for Seniors and Caregivers

Haukohl asked why don't you work with the Department of Aging on this program versus a separate committee? Hennen said this would be an internal, working, temporary ad hoc librarian group.

Discuss and Review Waukesha County Federated Library Grant Merging of Two Shared Automation Systems

Esler asked if we merge the two systems, will we merge to Café? Hennen said yes.

Discuss and Review Waukesha County Federated Library Grant Creating Wireless Hotspots in Member Libraries

Haukohl asked about the wireless hotspots in member libraries, do you have concerns with viruses? Hennen said no, what we are buying is a box and firewall. They are also buying technology with the ability for the library customers to use their PDAs to dial "800" service numbers without help from librarians. The person using the wireless device needs to be concerned with hackers and security issues. The libraries LAN is a separate system that won't be connected with the hotspots.

Discuss and Consider the Community Development Block Grant 2005 Operating Budget

Lewinski, Mojica and Daniels were present to discuss the Community Development Block Grant (CDBG) 2005 Operating Budget as outlined in the budget book. He covered the following areas: financial summary, position summary (FTE), departmental objectives and major departmental strategic achievements. Total expenditures and revenues for 2005 are both \$4,730,000. There is no tax levy for this budget. Lewinski also explained the following programs: CDBG and HOME Investment Partnerships Grant. He anticipates no longer having a budget for the Disaster Recovery Initiative Program in this budget. Personnel costs include 2.55 FTEs, which is a decrease of 0.05 FTEs in 2005 for overtime. The 2005 budget includes an estimation of the US Department of Housing (HUD) allocation. It is anticipated that if the actual award notification award is lower than the budgeted amount, the Finance Committee will be notified and expenditures will be limited to the amount of the award notification.

Haukohl would like all tax levy in this program to be \$0. Currently carryover of fund balance is listed under tax levy and footnoted at the bottom of the page. Can this be changed? Daniels said she would check into this to see if the wording can be changed.

Lewinski said they turned in their final response to the Inspector General audit findings. The county was not responsible for repayment of any funds. He is expecting to receive the final response in the near future.

Mitchell asked if there would be any federal rules/regulations that would allow/not allow the County Board to put a limit on the size of the grants distributed? Lewinski said the County Board could designate the minimum size of grants. Dwyer said he would be concerned if we limited grants to \$10K. Organizations would then ask for larger grants. Maybe they need to look at designating the amount of grants they give out.

Overall, the CDBG program expenditures and revenues are expected to remain at the same level. However, the federal community block grant is expected to decrease \$100,000 to \$1,800,000 from the 2004 adopted budget in anticipation of reduced funding. The revolving loan program is expected to increase \$100,000 to \$1,000,000 based on the current and prior year results. The 2004 funds were distributed as follows: 19.7% public service, 14.8% housing, 12.4% administration, 4.4% planning, 3.1% economic development, 14.3% neighborhood revitalization, 15.8% public facilities, 3.9% historic, 1.0% special assessments, 2.8% youth opportunities, 5.3% unallocated and 2.5% other.

In the HOME Investment Partnership Program, operating expenses and general government revenues increase \$80,000 primarily related to a \$180,000 increase in revolving loans activity offset by a \$100,000 reduction in the 2005 budget for the American Dream allocation. The 2004 budget included \$200,000 for two years of allocations that were awarded in 2004. The 2004 Adopted budget estimated this grant to be \$1,600,000. The actual grant was \$1,473,087. The 2004 HOME funds were distributed as follows: 25.1% housing rehab, 20.0% operating/reserve, 6.8% homebuyer counseling, 14.9% local county projects, 5.0% administration, 2.0% unallocated, 4.1% consultant/marketing and 22.1% down payment/closing costs. These allocations do not include \$223,307 related to the American Dream funding received for 2003-2004. HOME program participation included 101 of 105 possible jurisdictions including all towns in Waukesha, Jefferson, Washington and Ozaukee Counties and 200 of 26 villages and cities participated.

Esler indicated that the HOME Program objectives need to align with the activity statistics found within the budget book. Lewinski said he would check out these differences and make necessary changes. He said the committee needs to remember the HOME program includes four counties so some of the statistics in the budget book are for four counties while others are for Waukesha County only.

Haukohl said she wants to add an objective under quality improvements restricting the number of grants distributed in regards to the ability to monitor the contracts. Lewinski said he could take that recommendation to his board. Paulson said the smaller sized grants might not seem like a lot of money but to these organizations, \$2,000 can be a lot of money. This money may be necessary to the organizations.

MOTION: Haukohl moved, Stamsta second, to tentatively approve the Community Development Block Grant 2005 Operating Budget. Motion carried: 7-0.

Discuss and Consider Ordinance 159-O-056: Execute Subgrantee Agreements, HUD Grant Agreement and Funding Application for Final Statement of Objectives and Projected Use of Funds and Expenditure for Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs for the 2005 Program Year

MOTION: Stamsta moved, Paulson second, to approve Ordinance 159-O-056.

Lewinski said this ordinance authorizes the county to execute agreements with the federal government to accept up to the estimated amount of \$4,730,000 of CDBG grant funding which includes \$1,230,000 of program income. The amount of \$4,730,000 is consistent with the proposed 2005 budget. In addition, agreements would be executed with the subgrantees in accordance with the final "statement of objectives" and use of funds" detailing the allocations of the funds. If the HUD funding allocation awards are less than the estimated amount, an appropriate reduction of subgrantee grant amounts will be required by the CDBG and HOME Consortium Boards and a notification will be sent to the Finance Committee. The Community Development expenditures will be limited to the amount of the award notifications. If the appropriation is greater than estimated, an ordinance to appropriate the additional funding would require future County Board approval to increase the CDBG and HOME program expenditure and revenue budgets accordingly. This ordinance also authorizes the acceptance of federal community development funding for various subgrantee awards for the county's UW-Extension office in the amount of \$179,500.

Kolb will vote against this because of the \$10,000 and \$30,000 allocated to the Westside NSRA. He also would like Lewinski to do a recalculation of the census of the area to see if it qualifies as a NSRA. Lewinski said this area easily qualifies as an NSRA. This City of Waukesha neighborhood has the highest percentages of lower income households in the city.

Motion carried: 6-1 (Kolb voted no.)

Public Comment

Finley said he supports a library study. For the study to be effective, it needs the ownership of all the communities. He would like the study to be owned by the Waukesha County Cooperation Council. He doesn't want it to be driven by Waukesha County or the Federated Library System. He doesn't feel that it is appropriate for the county to do that. He thinks the first step is to go to the Cooperation Council and seek their assistance. The Council will be discussing this at their October 25 meeting.

Review, Discuss and Consider 2005 – 2009 Capital Projects Plan Relative to Justice Related Facilities Projects (Item 9)

Foster, Evenson, Finley were present to discuss this issue.

The committee received a revised project sheet for this capital project with the following paragraph deleted: "The fourth floor (which includes 2 criminal courtrooms and related spaces) will be shelled in only. Completion of the fourth floor interior spaces will be finished in 2017 (10 years after building completion). Consideration will be given for an earlier completion upon State creation of another Circuit Court judgeship for Waukesha County."

The following paragraph was added: "The facility consists of four levels with two courtrooms on each level. The current project budget of \$16 million is insufficient to complete all levels as currently designed and anticipates that one floor will remain unfinished but shelled in. Administration shall investigate design alternatives and operational impacts in conjunction with the completion and opening of the Jail expansion in 2005. The study shall provide options to be considered prior to the 2006 capital budget."

Esler said if you are sending out RFPs at this time next year for acceptance in 2006, you would have to give indication to the architect the amount of probable cost you would pay for construction. Waukesha County has to define the project prior to the release of the RFP. The project description and scope will define the project.

Finley said the options could be listed on the project sheet. Some of the options they could list are completion of the final floor, light wells, security, smoking deck and other operational items. Foster said maybe we should consider the options of the project. This is being driven by the capital budget. Maybe \$16 million is enough to finish the project. She doesn't like the presumption that we cannot afford to complete all floors within this budget.

Evenson questioned the last sentence of the additional paragraph regarding the timetable of the study. What is anticipated? Does this committee need to play a legislative role before the RFP is released?

Manke asked why can't this come back to committee before an RFP is released? Finley said when we recently went through process of adding a more structurally sound roof, we came back to the board asking for additional money to add onto the base building. He pictures this process working like that. They would come before board before making a decision on how to move forward on the project. He believes with the current estimates, they cannot give us a courts building for \$16 million. He wants to keep this as consistent as possible with past projects. He wants to provide the board with a "grocery" list of possible construction elements and ask the County Board which items they would like to purchase.

Mitchell asked what impact will this have on the Clerk of Courts? Maybe if we have room in these buildings, we could move the Federated Library offices into this space and save \$46K in office rental costs. What are the operational impacts of this project?

Foster said we do not know the operational expense for moving inmates to and from courts if we do not have the secured court rooms. We've tried to be accommodating to all the neighbors in these facilities. If the fourth floor is finished after the building is open, there will be shift premiums to pay because the work will have to be done after normal work hours. If the floors aren't completed, we lose a lot of options.

Singert asked if they mean to redesign the project? Here's the opportunity to take a second look at redesigning the building to accommodate all needs. Finley said he's not considering something that radical. He's trying to give us a base product and then give you options with prices so the board can pick and choose what they want to do.

Dwyer asked will there be an opportunity for Judiciary to work with Administration on some design ideas? Finley said he plans to continue to have discussions with the Judiciary staff.

Evenson asked if it is decided that the fourth floor would not be completed, what actions would need to be taken to finish it? Would there need to be another capital project presented? Dwyer said it would come through as a capital project.

MOTION: Haukhohl moved, Paulson second, to amend the capital projects sheet for item 9 as follows (the underline portions are additions to the project sheet): The study shall provide options, including the completion of the fourth floor. Motion carried: 7-0.

MOTION: Stamsta moved, Haukhohl second, to approve the 2005 – 2009 capital projects item 9 as amended. Motion carried: 7-0.

Discuss and Consider Resolution 159-R-011: Adopt Five-Year Capital Projects Plan

MOTION: Haukhohl moved, Manke second, to approve Resolution 159-R-011 as amended. Motion carried: 6-1 (Paulson voted no).

Committee Reports by Committee Chairs for the Following Meetings:

This item was not discussed at the meeting.

Motion to Adjourn

MOTION: Manke moved, Stamsta second, to adjourn the meeting at 4:25 p.m. Motion carried: 7-0.

Respectfully submitted,

Walter Kolb
Secretary